



PRIVACY POLICY

Hotel Feniks, located in Gniezno at 18 Wrzesińska Street, is committed to respecting your privacy by making every effort to properly protect the personal data entrusted to us.

INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA

Dear Guests,

In accordance with the provisions of the General Data Protection Regulation of April 27, 2016 (hereinafter referred to as the "GDPR"), we are providing you with information regarding the processing of personal data of guests and customers of Hotel Feniks:

1. Data Controller

The controller of your personal data is FABRYKA MEBLI SPIN ROMAN ŁAŻNY I JERZY ŁAŻNY, with its registered office at 31 Mnichowo Street, 62-200 Gniezno (hereinafter referred to as the "Hotel"), phone: +48 614 779 765; the Hotel's email addresses: recepca@hotel-feniks.pl or hotel@hotel-feniks.pl.

If you book services at Hotel Feniks through other Entities, those Entities will also process your personal data as separate Data Controllers. Each of these entities has its own privacy policy, and we therefore encourage you to review it to learn about the level of security regarding the processing of your personal data.

2. The hotel may process your personal data in order to fulfill its obligations and exercise its rights in connection with the provision of its services, during the booking process and upon the conclusion and performance of contracts

1. pursuant to Article 6(1)(b) of the GDPR, e.g., for the purpose of: o providing accommodations along with the agreed-upon related services, For these services, the hotel processes a basic set of personal data, including: first and last name, residential address, PESEL number, and, for international guests, the number of an identity document; in the case of business stays, a work ID—i.e., data from a work ID card or other document indicating professional credentials, company name, Tax Identification Number (NIP, if applicable), date and scope of services: o provision of food and beverage services, o organization of special events, o provision of conference and training rooms, o provision of other services.
2. Pursuant to Article 6(1)(f) of the GDPR, for the purpose of: o ensuring the safety of persons and property, video surveillance is used in all public areas inside the facility and

in its immediate vicinity; o establishing and pursuing potential claims (for this purpose, the following data is processed: first and last name, residential address, Personal Identification Number (PESEL), and, in the case of foreign guests, the identification number from an identity document);

3. pursuant to Article 6(1)(a) of the GDPR, for the following purposes: o marketing, informational purposes, and the selection of an appropriate promotional service package with your voluntary consent.

3. Legal Basis for Processing and Obligation to Provide Data

The hotel may process your data:

1. in connection with your actions aimed at entering into a contract, based on the concluded contract, the provisions of the Act on Hotel Services and the Services of Tour Leaders and Tour Guides, the Civil Code, and other applicable legal acts governing the provision of hotel services and other services covered by the contract, as well as pursuant to applicable regulations on accounting and the maintenance of tax records
2. pursuant to Article 6(1)(b) and © of the GDPR.
3. in connection with the possible need to establish and pursue claims, and for the purpose of ensuring the safety of persons and property—video surveillance, pursuant to Article 6(1)(f) of the GDPR. Providing data is voluntary, but failure to provide the necessary personal data will prevent you from using the Hotel's services.

4. Information on the categories of recipients of personal data

Your personal data may be disclosed to:

1. Hotel employees and associates authorized to process personal data in connection with the performance of their job duties,
2. third parties facilitating communication and reservations for Hotel services at your instructions;
3. entities acting on behalf of the Hotel or cooperating with the Hotel in the area of offering you services based on your selections;
4. providers of technical and organizational services to the Hotel to the extent necessary for their performance, but exclusively within the scope of authorizations or entrustments (in particular, providers and entities specializing in providing technical support for ICT systems and monitoring systems);
5. payment service providers cooperating with the Data Controller and in connection with your selection of an electronic payment method (to the extent necessary to provide these services and within the scope strictly defined by law);
6. entities authorized under applicable law.

5. Transfer of personal data to a third country or an international organization

The hotel does not intend to transfer your personal data to recipients located outside the European Economic Area (European Union countries, as well as Iceland, the United Kingdom, Norway, and Liechtenstein). If you use the Hotel's services through intermediaries and contact the Hotel via communication channels (e.g., live chat, Facebook), your personal data may be processed in third countries. The Data Controller hereby recommends that you verify the procedures and privacy policies of service providers in this regard on a case-by-case basis.

6. Period for which personal data will be stored

The Hotel will process your personal data for the time necessary to perform the services you have selected in accordance with the agreement and will store your personal data for the period required by law for archiving purposes and the possible resolution of mutual claims. Data processed as part of surveillance is automatically overwritten and stored for up to 7 days, after which it is deleted, except in situations requiring investigative proceedings due to incidents involving threats to the safety of persons or property. In such exceptional situations, the processing of surveillance data will be carried out in a manner appropriate to the circumstances and legal requirements.

7. Minimization of the Scope of Personal Data

The Controller takes all appropriate measures and actions to ensure that the scope of the personal data it processes is secure and appropriate for the purposes pursued, as specified in this Policy.

8. Rights of the Data Subject

You have the right to access your data, as well as the right to correct inaccurate data, complete incomplete data, delete data—after the retention period required by law has expired—restrict processing, and the right to transfer data provided to the Hotel. In the event that personal data is processed on the basis of the Controller's legitimate interest under Article 6(1)(f)—you have the right to object to the processing of your personal data. You have the right to file a complaint with the supervisory authority (the President of the Personal Data Protection Office).

9. Information on Automated Decision-Making

At the Hotel, you will not be subject to decisions made in an automated manner (without human intervention), nor will your personal data be used for profiling without your prior consent, e.g., regarding the determination of an appropriate service package. Profiling may be carried out with respect to your personal data by intermediaries and entities offering communication channels based on your choice and decision regarding their use.

10. The website at www.hotelfeniks.pl uses so-called “cookies.” A separate policy – the Website and Cookies Policy – applies to this scope and to communication via the website: www.hotelfeniks.pl.

11. Consent to the processing of personal data for the purpose of sending marketing and promotional offers

After voluntarily subscribing to the newsletter at www.hotelfeniks.pl and giving your consent to the processing of personal data, you will periodically receive messages at the provided email address containing offers and information about current events and promotions. You may withdraw your consent at any time. A request to withdraw consent can be sent to hotel@hotel-feniks.pl.